

Information for Participants

1. Time Schedule

Hamamatsu Venue	November 12 (Thu) – 13 (Fri), 2020
Live-Streaming	November 12 (Thu) – 13 (Fri), 2020
On-Demand	November 24 (Tue) – December 25 (Fri), 2020

2. Registration

Registration required on the website regardless of the participation method to avoid heavy congestion. Once you register, you will be able to participate by either method. Please check the website for the details.

3. Participation Fees

Members	10,000 yen
Non-Members	13,000 yen
Master's Students Junior Residents International Students Paramedical Foreigners	5,000 yen *Ph.D. Students are as in members
Honorary Member	Free
Students	Free

4. Registration Period

- First Registration : September 4 (Fri) – October 23 (Fri)
*Hamamatsu venue/Live-streaming/On-demand
- Second Registration : October 24 (Sat) – December 11 (Fri)
*On-demand only

* There will be no streaming services on some co-sponsorship seminar.

* If you are participating in Hamamatsu venue should write your name and affiliation on the name card and wear it at the venue.

5. Abstracts

Abstracts (Proceedings of the Japanese Society of Pathology) can be viewed in PDF format on members' only page of JSP's website.

Abstracts in booklet format will be sold at the Congress Secretariat desk. Price: JPY 1,000 (for members) and JPY 3,000 (for non-members)

6. Luncheon Seminar (LS1 ~ LS6)

We will not distribute numbered tickets for the luncheon seminars. (Venue: ACT CITY Hamamatsu)
For on-demand, some co-sponsored seminars may not be delivered.

- November 12 (Thu) 12:20-13:10
LS1: Concert Hall
LS2: Congress Center 4F 41 Conference Room
LS3: *Live seminar, On-Demand only
- November 13 (Fri) 12:00-12:50
LS4: Concert Hall
LS5: Congress Center 4F 41 Conference Room
LS6: Congress Center 4F 43+44 Conference Room

7. Companion Meeting

- ① Japanese pathologists and UICC, history and future
November 13 (Fri) 18:15-19:45 ACT CITY Hamamatsu (Concert Hall)
- ② The 11th Clinico-Pathological Conference on Maternal Death
November 13 (Fri) 18:15-19:45 ACT CITY Hamamatsu (Congress Center 4F 41 Conference Room)
- ③ Companion meeting by JPPS
November 13 (Fri) 18:15-19:45 ACT CITY Hamamatsu (Congress Center 4F 43+44 Conference Room)

8. Exhibition of Instruments/Equipment and Books

Date: November 12 (Thu) 9:00-17:00
November 13 (Fri) 9:00-16:00
Place: ACT CITY Hamamatsu Concert Hall B1F Foyer

9. Cloak

Date: November 12 (Thu) 8:00-18:30
November 13 (Fri) 8:00-18:15
Place: ACT CITY Hamamatsu Concert Hall B1F Foyer

10. Nursery

Not available

11. Welcome Party

Not available

12. Notification for people who participate in the venue

Preventing the spread of infection for COVID-19, we hold the conference based on Shizuoka Prefecture 's Implementation Policy as below.

【Our actions at the venue】

- Please wear facial masks at all times.
- We will check the body temperature for all participants.
*Please note that you will be not allowed in when you have a fever over 37.5 degrees.
- Please bring your own stationery.

- We will provide hand sanitizers at the reception and each entrance.
- We will disinfect all the microphones and equipment.
- We will have windows and doors open for ventilation.
- Exhaust ventilation fans in each venue and aisle are always at maximum operation.

【Secure a space and prevent infection】

- We will keep seats apart and reduce to one-third of the maximum number of people to prevent infection
- Some of the seats will be disabled at Concert Hall.
- When the participants reached to 300 people, we might be asking you to participate in live-streaming.
- Seats in each venue are arranged so as to secure a distance of 1 m or more.
- We do not hand over food and drink.
- The exhibition booth will be arranged so as to secure a distance.
- Staff and sponsors will also wear masks.
- A glass partition is being installed at the reception.
- We will check the health of our staff. (Managing the movements, temperatures, and the health before work. we will suspend them if they have any physical condition changes.)

【Notification for people who participate in the venue】

1. Please wear facial masks at all times.
2. If any of the following conditions below apply, please refrain from participating the conference.
 - A) When you have a fever over 37.5 degrees
 - B) When you are experiencing cough, pharyngeal pain or stuffy
 - C) When you are under health observation at a health center, etc.
 - D) When you have traveled abroad during the period specified by the government (within 2 weeks as of today) *Includes the case of contacting a person who returned to Japan during that period.
 - E) When you are feeling not well (especially includes having taste and smell disorders or strong fatigue.)
3. Please install COVID-19 Contact-Confirming Application.

GooglePlay

<https://play.google.com/store/apps/details?id=jp.go.mhlw.covid19radar>



App Store

<https://apps.apple.com/jp/app/id1516764458>



We deeply appreciate your understanding and cooperation.

*We will notice you if any situation changes.

13. Notification for people who participate in Live-streaming

The schedule of live-streaming will be the same as Hamamatsu venue. Please access from the website.
(We will be using Zoom Webinar)

- ID/PW will be informed on early November to all who register by October 23 (Fri).
- Q&A : Using text messages on Q&A function. The Chair will select the questions.

14. Notification for people who participate in On-demand

After the conference, the recorded data will be released on the web. You will be able to watch it at any time during the on-demand delivery period.

- Open Period : November 24 (Tue) – December 25 (Fri) *tentative
- ID/PW will be informed on early November to all who register by October 23 (Fri). To all who register after October 23 (Fri), we will inform you after November 20 (Fri).

< For the Chairs >

For the chairs for the oral presentations, please be seated on the “following chair’s seat” in the hall, at least 15 minutes before the session that you take charge of starts. The chairs will not need to go through the registration procedure.

If you are not able to participate on Hamamatsu venue, please contact us (jsp66@gakkai.co.jp).

< For the Speakers >

1. Presentation Time

Special Lecture/Special Program	60 minutes including discussion
Symposium	Please follow the instructions from the Chair
Special Lecture on Pathological Diagnosis	60 minutes including discussion • ceremony
Lecture A	30-min presentation and 10-min discussion
Lecture B	15-min presentation and 5-min discussion
Poster Session (On-Demand)	No discussion on the venue

The prize awarding ceremony for Lecture A & B is scheduled as given below:

November 13 (Fri) 14:20-14:50

2. Oral Presentation

【PC Preview】

Please finish your registration at “PC Preview” in the Concert Hall (B1F) at least 30 minutes before your presentation and be seated on “the following speaker’s seat” at least 15 minutes before it starts.

Registration Time: November 12 (Thu), 13 (Fri) 8:00-17:00

【Presentation Format】

- Only presentation using PowerPoint on PC is acceptable.
- You may also make a presentation using your own PC.
- Please refrain from making a presentation using a tablet computer.
- You can use video and audio.

【Specifications of the PC available at the venue】

- Windows 10
- Software: Microsoft Office PowerPoint 2013/2019

【Presentation data】

- Data should be submitted in USB flash memory.
- The filename of the presentation data should be the “subject number_speaker’s name.” Use half-digit numbers for your subject number and there must be no spaces.
- Please ensure that your data have been scanned for viruses beforehand.
- If you use video and audio, please ensure that you have your own PC as a backup. Only video that can be replayed using Windows Media Player is acceptable.
- If you prepare data based on MacOS, please use your own PC. Just to be safe, please bring backup data in USB flash memory as well.
- We will take responsibility for deleting data presented after the meeting.

【Matters requiring attention when you bring in your own PC】

- When you bring your own PC, please ensure that your pc has output unit for HDMLI.
- Please bring an external output terminal conversion connector for PCs that has other output units written above.
- Please make sure to bring AC adaptor as well.
- Please deactivate the screen saver, power-saving setting and passwords in advance.
- Your PC that we received will be returned at the PC technician's seat after your presentation. Please make sure to take it.

【Equipment on the stage】

- We will make available a liquid crystal monitor, mouse and laser pointer on the podium.
- The PC operator will make your presentation data open. Please operate the PC to go to the next slide or go back to the previous one on your own.

If you are not able to participate on Hamamatsu venue, please contact us (jsp66@gakkai.co.jp).

3. Poster Presentation in English

Poster presentation is not held at the venue.

You will be able to watch each presentation On-Demand from November 12 (Thu).

4. Conflict of Interest (COI)

Research carried out in collaboration with industry may not only benefit society at large (public interest) by means of the results obtained from fulfilling academic and ethical responsibilities; benefits such as money, status, and rights (private interests) may also arise as a result of industrial collaboration. A situation in which these two interests both arise in an individual researcher is known as a Conflict of Interest (COI). The Japanese Society of Pathology requires that all authors of presentations given at the Annual Meeting disclose any conflicts of interest they may have. All speakers are requested to include a slide on con conflicts of interest (see example below) as the second of their presentation slides (immediately following the title page), or to include it at the bottom in the case of a poster presentation. Please see the links to the Japanese Society of Pathology below for further details.

No conflicts of interest to disclose

<p>The 66th Autumn Annual Meeting of The Japanese Society of Pathology</p> <p><i>Name of First Author: OO OO</i></p>
<p>The author has no conflict of interest to disclose with respect to this presentation.</p>

With conflicts of interest to disclose

<p>The 66th Autumn Annual Meeting of The Japanese Society of Pathology</p> <p>COI Disclosure</p> <p><i>Name of First Author: OO OO</i></p>														
<p>The author has the following financial conflict of interest to disclose with respect to this presentation</p>														
<table><tr><td>① Consultation fees:</td><td>None</td></tr><tr><td>② Stock ownership / profit:</td><td>None</td></tr><tr><td>③ Patent fees:</td><td>None</td></tr><tr><td>④ Remuneration for lecture:</td><td>None</td></tr><tr><td>⑤ Manuscript fees:</td><td>Pharmaceutical company</td></tr><tr><td>⑥ Trust research / Joint research funds:</td><td>Pharmaceutical company</td></tr><tr><td>⑦ Scholarship fund:</td><td>Pharmaceutical company</td></tr></table>	① Consultation fees:	None	② Stock ownership / profit:	None	③ Patent fees:	None	④ Remuneration for lecture:	None	⑤ Manuscript fees:	Pharmaceutical company	⑥ Trust research / Joint research funds:	Pharmaceutical company	⑦ Scholarship fund:	Pharmaceutical company
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