

## Information for Participants

### 1. Registration

#### I. Registration Desk

Date	Time	Venue
November, 2 (Sat.)	8:20 – 18:30	4F Gallery Foyer
November, 3 (Sun.)	8:20 – 18:30	4F Gallery Foyer

#### II. On-Site Registration Fees

Category	Fee
Member (Chinese Society for Scar Medicine) *1	JPY 35,000
Member (Japan Scar Workshop)	JPY 35,000
Non-Member	JPY 40,000
Resident / Student / Medical Staff *2	JPY 25,000
Accompanying Person *3	JPY 10,000

- Above members can participate in gala dinner free of charge.
- On-Site Registration for **The 14th JSW only** abolished due to the program.
- \*1 Member of Chinese Society for Scar Medicine need to show your membership certificate. (Photo is OK)
- \*2 Resident refers to the clinical trainee of up to two years after graduation. Resident and student are requested to submit a status verification (Download from homepage) at the reception.
- \*3 Accompanying Person registration is limited to family members and will be entitled to attend all scientific sessions, the Exhibition, lunch and gala dinner.
- On-Site Registration can be paid by credit card(Visa, MasterCard, JCB, American Express, and Diners Club) or cash (Japanese yen).

### III. Notes for pre-participants

Please print "**Registration Confirmation**" and bring it. It can be printed out through the "Registration Confirmation" button of On-line Registration My page.

### IV. Name Card

Name Card will be given to all participants during check-in at the Registration Desk.

Name Card is your identification for access to all scientific sessions, the Exhibition, lunch and gala dinner. Participants should wear their name card while attending congress sessions and related events.

### V. Certificate of Attendance

A Certificate of Attendance will be attached to your name card and will be handed to you at the registration desk.

## 2. For Chairs

Please arrive at the presentation room at least 15 minutes prior to the session and sit at the front, right-hand side of the room.

\*There is no "Chairs' Reception Desk".

## 3. For Oral Presenters

### I. Presentation Time

Session Category	Presentation	Q&A	Note
Burn Scar Management	15min.	5min.	No debate on stage
Difference of Scar Management by Country	15min.	5min.	Same as above
Mechanobiology of Scarring	15min.	5min.	Same as above
Special Lecture	25min.	5min.	Same as above
Basic Researches for Scars and Keloids	12min.	5min.	Same as above

Various Wounds and Scarring	12min.	5min.	Same as above
Laser and Cell Therapies for Scars	15min.	5min.	Same as above
Pharmacological Treatment of Scars	12min.	5min.	Same as above
Diagnosis and Clinical Features of Keloids	12min.	5min.	Same as above
Scar Surgery	12min.	5min.	Same as above
Oral Presentations Session 1	8min.	4min.	
Oral Presentations Session 2	8min.	4min.	
Oral Presentations Session 3	8min.	4min.	
Oral Presentations Session 4	7min.	3min.	

## II. Language

English only: Presentation, Q&A

## III. Presentation Methods

[ For USB data]

- Please visit “PC Preview Desk” at least 30 minutes prior to the session.

\* PC Preview Desk Opening Hours

Date	Time	Venue
November, 2 (Sat.)	8:20 – 18:30	4F Gallery Type N
November, 3 (Sun.)	8:20 – 18:00	Gallery4F Type N

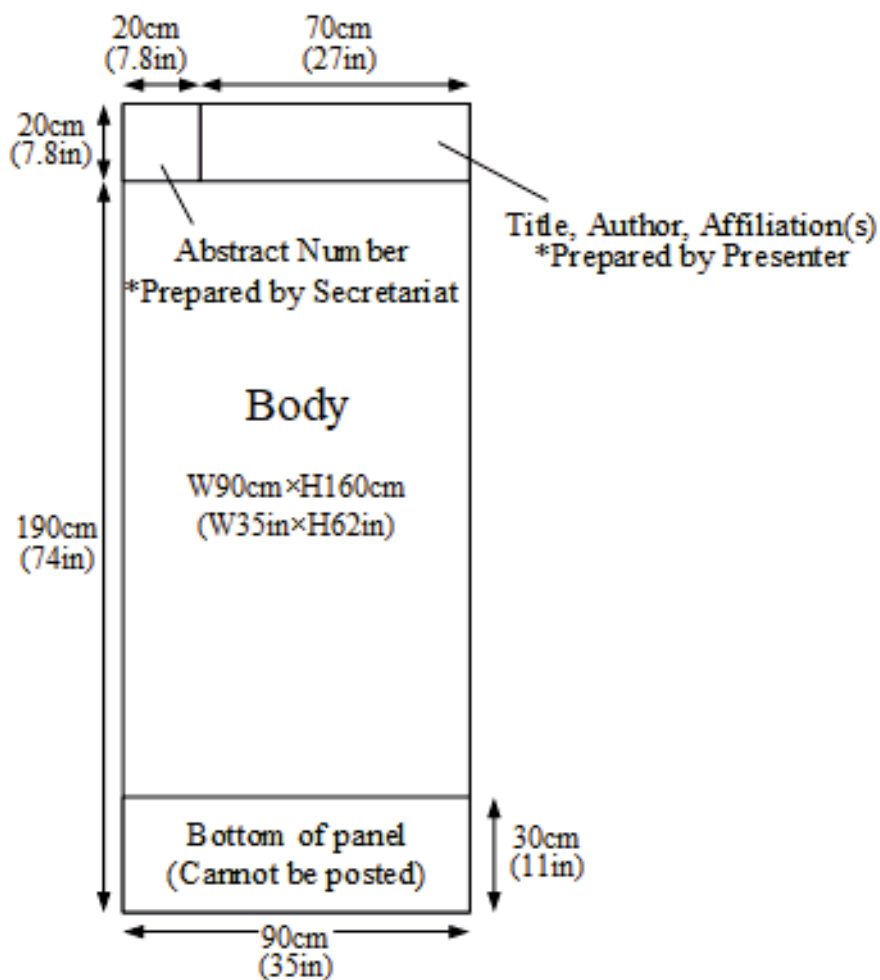
- Please arrive at the presentation room at least 15 minutes prior to the session and sit at the front, left-hand side of the room.
- Please create your lecture presentation in a widescreen aspect ratio (16:9).
- Please bring your own PC if you use a Mac computer.

**[ For use of your own PC ]**

- Please bring your computer to “PC Operating Desk” (located at the front left-hand side of the presentation room) at least 20 minutes prior to your presentation to check the output. Please pick up your computer after your presentation.
- Please bring a connector if you use a Mac computer.
- Bring the AC adaptor for your computer.
- HDMI connector is necessary to connect your laptop to the projector equipment.
- Deactivate password lock, screen-saver and power-saving mode in advance.
- Bring backup data of your presentation. We kindly ask you to have backups of your laptop content to protect data from accidental loss.
- Audio output is available.
- Please create your lecture presentation in a widescreen aspect ratio (16:9).

#### 4. Poster Presentation Guidelines

- Please prepare your poster according to the following panel size and figure.
- There are no oral presentations for poster papers
- Please put up your poster in the morning on Day 1 (November 2 (Sat.)).



#### 5. Gala Dinner

ASAKUSA VIEW HOTEL 4F 飛翔(Hisyou) III+B  
3-17-1 Nishiasakusa Taito Tokyo-to 111-8765, Japan  
TEL: +81-3-3847-1111

Date & Time: November 2 (Sat.) 19:20-21:20

Transportation: Shuttle Bus (for free)

\*The shuttle buses will arrive around the end of the program (18:40) and depart from the Congress Venue.

\*The shuttle service is exclusively to registered attendees. Congress Name Card must be displayed to board the shuttle bus.

## **6. FREE Wi-Fi**

SSID: udx-07

Password: udx-g007

\* Only available in the Gallery 4F.

## **7. Others**

- Photography and Recording is limited to approved press and media ONLY and is otherwise prohibited during the congress.

- Contact during the congress

Akihabara UDX

4-14-1, Soto-kanda, Chiyoda-ku, Tokyo 101-0021, Japan

TEL: +81-3-3254-8421

## **8. Secretariat**

Department of Plastic, Reconstructive and Aesthetic Surgery,

Nippon Medical School

1-1-5 Sendagi Bunkyo-ku, Tokyo 113-8602, Japan

TEL: +81-3-5814-6208 / FAX: +81-3-5685-3076